

Fall 11-1-1949

Senate Meeting November 1, 1949

Academic Senate
Illinois State University

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SENATE
November 1, 1949

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The meeting was called to order by President Fairchild with all members present except Mr. Lathrop and Mr. Lichty who were out of town. President Fairchild introduced Miss Isabelle Terrill, who is a new member of the Senate, to replace Miss Grieder as Director of Fell Hall and Assistant Dean of Women.

The President made the following announcements:

1. Two faculty directories will be available for each member of the faculty and are being placed in faculty post office boxes.

2. The Illinois State Normal University staff consists of the following:

I. S. N. U. STAFF, SEPTEMBER 1949

General Administration (including those doing part-time teaching)	21	
Faculty, Campus	211	
Faculty Assistants	2	
Faculty, Childrens School	24	
Total Faculty		258
Health Service, non academic	5	
Secretarial and Clerical Staff	36	
General Plant Supervisors	5	
Plant Employees--Engineering, Grounds, Janitorial, Maintenance,		
Fell Hall, Farm, Watchmen	68	
Total Other Employees		114
Total Employees		372

3. The Teachers College Board has changed its schedule of monthly meetings in that there will be no meeting in December. The January meeting will be on the 9th rather than on a third Monday and there will be none in July and August. The next Board Report will be due on January 9, at which time requests for additional graduate courses will be considered.

4. All non-academic employees are receiving notices concerning the possibility of punching time clocks which will be optional for each employee. This is in accordance with the reaction of the Teachers College Board, although no official action was taken.

5. Illinois State Normal University is receiving a number of requests to serve as the host school for meetings and conventions. Such meetings will be taken care of in so far as possible. In some cases it may be possible to combine with Illinois Wesleyan in entertaining groups.

6. The plans for the self-liquidating dormitories are nearing the final stages. The committee of the Board considering self-liquidating projects will meet on our campus on Wednesday p. m., November 2. Preliminary discussions concerning plans for the University High School and Elementary School buildings are being held. It is expected that the Administration Building will be ready for occupancy by the spring vacation. This will provide much needed space for classes in Old Main. Preliminary steps looking toward a possible student union are also being taken. It is recognized that there are many problems in this connection.

7. A committee of six has been appointed to consider ways and means of securing faculty reaction with reference to faculty representation on the University Senate and the Administrative Council. This committee consists of Dean Larsen as Chairman, Miss Brenneman, Mr. Goodier, Mr. Browne, Miss Clemans, and Mr. Dillinger. The committee will meet in the very near future. It should be remembered that heads of departments are considered as teaching staff as well as administrators.

Miss Stein, chairman of a committee on administration of student teaching, reported that students' cumulative record booklets are now available at the Co-op Bookstore. Mr. Miller explained that it is intended that students will keep their own records, and it is hoped that heads of departments will help in using the books so that students will learn to know their value. Heads of departments may want to ask that students bring their up-to-date books with them in connection with programming. Miss Stein indicated that it will be announced in assembly that the handbooks are available. Miss Margaret Cooper will present the matter at the meeting of the Department of Education and Psychology. It is planned that it be used in connection with courses in Observation and Reading and General Psychology. It may be that it will be wise to use envelopes for the books, since in four years they will receive considerable wear.

President Fairchild pointed out that in connection with the curriculum study, heads of departments are key individuals and have a great deal of influence in curriculum development and the furtherance of the present study.

Dean Larsen, Chairman of the Steering Committee, announced that the Curriculum Committee will meet a week from Thursday at which time consideration will be given to asking heads of departments to meet with their staffs to consider what qualifications teachers "should have" to be the kind of teachers we need. Particular attention should be given to preparation other than in the particular department concerned. He asked for reactions as to whether such a study should be left to each department to set up or whether some definite procedure should be suggested. It was agreed that it be worked out by departments or areas, and that possibly later forms or patterns would become necessary. It was also agreed that the Curriculum Committee should put into writing just what they have in mind so that departments may understand what is intended. The Curriculum Committee should also indicate by what time they wish to have reactions from departmental groups. Mr. Horton moved that heads of departments go on record as favoring departmental cooperation with the Curriculum Committee in this connection. Mr. Hudelson seconded the motion, and it was carried.

Dean Larsen further reported that the Steering Committee will suggest to the Curriculum Committee the following:

1. The appointment of a committee to consider what might well be included in an orientation program.
2. That consideration be given to the emphasis to be given general education, professional education, and teaching fields.
3. That reports of the work of the eight committees of some years ago be studied since they may be helpful in the curriculum study.

President Fairchild called attention to the fact that the week beginning Sunday, November 6, is American Education Week and that Miss Huggins and the F.T.A. Branch working with Mrs. Hall of the Publicity Office are planning a program for the week.

The next regular meeting of the University Senate will be held on November 27 instead of December 6, since the first week of December will be given over to a conference on Religion and Life. Dr. Ullsvik discussed briefly the plan for the week and suggested that it would be well if faculty members would not plan important term papers and examinations for that week.

President Fairchild discussed the value of departmental meetings and asked that minutes of such meetings be provided for the Dean and the President.

The calendar for the next school year will be considered at the next meeting of the Senate. Summer Session plans will be discussed.

The meeting adjourned.

Elsie Brenneman, Secretary